

Planning Board Minutes of November 19, 2018

Present:

Brian W. Murray, Chairman
Daniel Kowalik
Robert Anderson
Gregg Brown
Todd Glassman - Alternate
Michael Borth – Code Enforcement
Ed Schiller – Village Engineer

Absent:

Mary Jane Shonn

Meeting Began: 6:30 pm.

Chairman Murray opened the meeting with a welcome to everyone.

RESOLUTION duly moved by Kowalik and seconded by Brown to approve the minutes of the Planning Board Meeting of June 18, 2018. Carried unanimously

James Campbell – 82 John Street – Variance for front/side yard hedge height

Mr. Campbell came before the Planning Board to request a front yard and side yard variance for the height of the hedges that are on his property. Code Enforcement Officer, Michael Borth, stated that he received several verbal complaints regarding the Campbell's hedges encroaching on the sidewalk on the Hoag Street side of their property. Upon inspection the hedges did overhang the sidewalk by at least 12-15 inches. He also noticed that the hedges were too high and not in compliance with Village code for front yard height. After discussion the issue was tabled until more information was reviewed, ex: survey map showing right of way.

RESOLUTION duly moved by Glassman and second by Kowalik to table the Variance request from James Campbell until January 28, 2019. Carried unanimously.

Kurt Schie – 42 Jackson Street – Site Plan, New Building Addition

Dave Stutz from Studio T3 and Jesse Hornburg both representing Kurt Schie came before the Planning Board to present the plans for the new addition to an existing building on site.

The Planning Board reviewed the plans and the comment letter from the Village Engineer Ed Schiller dated November 19, 2018. After discussion the Planning Board agreed that an entire site plan must be submitted for review before the next meeting. Once the total site plan is approved, then any further buildings or building additions can be handled by the Code Enforcement Officer. For the actual addition, Kurt needs to submit all the mechanical engineering reports, sanitary sewer connections including an oil separator before the next meeting. The Village needs to get the Easement paperwork completed for the Westgate waterline, sprinkler tap and hydrant as soon as possible. Lastly, Village Engineer, Ed Schiller, will send Mr. Stutz a letter including the comment letter from November 19, 2018 and an updated comment letter including requested items from tonight's meeting.

Miscellaneous –

Code Enforcement Officer Mike Borth informed the Planning Board about the possibility of extending the existing second floor to the front of the building at Step by Step, 60 Main Street.

Meeting adjourned at 7:42 P.M. on a motion from Anderson and seconded by Brown. Carried Unanimously

Next Planning Board meeting: January 28, 2019 – Work Session at 6:00 pm.

Respectfully Submitted by:
Brian W. Murray, Planning Board Chairman